

Arkholme with Cawood Parish Council

DRAFT Minutes for meeting Tuesday 10th April 2018 in Arkholme Village Hall

Contact The Clerk Gillian Hodgson 6 Meadoway, Arkholme, LA6 1AT Tel: 015242 21814 gillianhodgson6@gmail.com

Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, Rachael Gibson, the clerk Gillian Hodgson and 1 member of the public.

1. Apologies for absence were received from City Cllr Mace.
2. Minutes of the meeting held on 5th March 2018 were read, agreed by Cllrs, proposed by Cllr Preston, seconded by Cllr Howarth and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's report
 - a) **Co-option of fifth councillor urgently required.**
 - b) Overgrown trees and bushes on Borwick Lane reported on www.FixMyStreet.com Ref:38936 Forwarded to Grounds Maintenance Team Ref: 369408 Awaiting work to be undertaken.
 - c) Pothole on Docker Lane reported Ref: 38934, again, on 21st March at 13:12. One pothole has been partially repaired though further potholes have appeared around the site.
 - d) Streetlight at the junction of Meadoway reported as not working, though flashing lights are working.
4. **PACT** 2 crimes reported during February. 1 crime of drugs on or near Carus Park, which includes offences related to possession, supply and production – offender given a penalty notice. 1 crime of burglary on or near B6254, which includes offences where a person enters a house or other building with the intention of stealing – investigation complete, no suspect identified. Local crime figures are available at www.police.uk Lancashire Constabulary – Kellet & Borwick. Contact your local neighbourhood team PC3573 Rob Barnsley Community Beat Manager morecambept@lancashire.pnn.police.uk or telephone **101** for non-emergencies.
5. **Finance**
 - a) S137 Donation requests received from Wagtail Playgroup & Toddlers, Cllrs agreed to donate £100.00
 - b) Email from Andrew Bonnick, Arkholme Cof E Primary School with a request to publish their intention to erect a Peace Pole and requesting additional funding from the community.
 - c) CHEQUE to HM Revenue & Customs £47.00 for June PAYE tax payment agreed by Cllrs.
6. **Planning**
 - a. **18/00003/REF** Appeal of planning application 17/00974/FUL Erection of a detached dwelling with associated hardstanding, landscaping and access for Mr & Mrs J Qualtrough, Poole House, Main Street, Arkholme, LA6 1AU **Appeal dismissed.**
 - b. **18/00068/LB** Listed building consent for replacement of the boiler room door for Mr Sam Johnson, Arkholme CofE Primary School, Main Street, Arkholme, LA6 1AU **Application permitted.**
 - c. **18/00262/FUL** Creation of an earth banked slurry lagoon for Mr Geoff Pye, The High Farm, Docker Lane, Arkholme, LA6 1AR. **Awaiting decision.**
 - d. **18/00169/FUL** (Neighbouring Parish of Borwick and Priest Hutton) Demolition of existing bungalow and erection of a two storey residential care home for children (C2) and detached garage for Mr M Horner, East Gate Lodge, Borwick Station Lane, Borwick, Carnforth, LA6 1AL **No comment.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. **LALC**

- a. Meeting held on 26th March at Arkholme Methodist Hall attended by Cllr Howarth. Chief Planning Officer Mr Maurice Brophy spoke of development in and around Lancaster of approximately 5,000 residential dwellings. 670 homes completed recently of which 167 were affordable homes. Research of sustainable settlements discussed, 72 rural hamlets/villages/small towns within Lancaster District. Arkholme was not among the list as it has no shop and it's proximity to high levels of employment. Data protection of Parish Council's details was discussed.
- b. Future meeting dates 4th June AGM at Melling, 30th July venue tbc.

- c. Confirmation from Secretary Marion Gelder, the meeting formerly known as the AGM to be known as The Annual Parish Council Meeting.
 - d. Trading Standards Rogue Traders – incident in Burnley recently, resulting in 2 men, one a disqualified Director, for monies taken but no works completed satisfactorily. Parishioners advised to refer to www.safetrader.org.uk
 - e. NALC PC05-18 Review of Local Government Ethical Standards. Cllrs comments by 27th April
8. **Lancaster City Council**
- a. Neighbourhood plan designation area application has been accepted. Meeting to be arranged for Monday in April 23rd 7.30pm.
 - b. Correspondence from Elections Officer, Lisa Vines to attend a Parish Council Meeting to explain procedure for Elections to be held on 2nd May 2019.
9. **Lancashire County Council** Consumer Alerts newsletter for the noticeboard and Email circulation.
10. Enhancing the village. Interpretation Boards. Cllrs Jackson-Pitt and Gibson. Village get together to be arranged.
11. Annual Parishioner’s Meeting speaker to be arranged. Mr James Hodgson, Lune Valley Wildlife Crime Lancashire Constabulary Representative, is unable to attend on the 14th May, but would be available to attend another Parish Council meeting.
12. Hopewell Cup Competition. 500 words maximum “Inspired by Arkholme” Factual: Fictional: Prose: Verse. Closing date Wednesday 31st October 2018 at 6pm. Prizes awarded by Louise Jones, Hopewell Cup Winner 2017. Entry categories: Primary School age, Secondary School age, Adult. Open to all entries, winners of ex category receive £15 book voucher. Overall winner from Arkholme with Cawood Parish Council to receive the Hopewell Cup.
13. Standing Orders discussed and alterations made. For proposed adoption at Annual Parish Council Meeting. Code of Conduct to be circulated among Cllrs.
14. NALC Financial Regulations discussed and alterations made. For proposed adoption at Annual Parish Council Meeting.
15. Lune Valley Community Pool Newsletter 17 Proposed opening date to be confirmed, hopefully May 2018.
16. Request to discuss change of dates of meetings to alternate months. Cllrs agreed to trial for one year.
17. Business introduced by Councillors
- a) Informal gathering of parishioners and councillors proposed for July 2018 at Arkholme Village Hall.

Date of next meeting **Monday 14th May 2018** in Arkholme Village Hall

6.30pm Annual Parishioner’s Assembly

Meet your Parish Councillors.

Refreshments available.

7.00 pm Annual Parish Council Meeting

Internal election of Councillors

followed by a

Parish Council Meeting